Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**CSIBER'S COLLEGE OF NON-CONVENTIONAL VOCATIONAL COURSES FOR WOMEN**
Name of the head of the Institution	**Dr. A. R. Kulkarni**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02312535405**
Mobile no.	**7588470146**
Registered Email	**cncvcw@siberindia.edu.in**
Alternate Email	**principalcncvcw@siberindia.edu.in**
Address	**CSIBER Campus, University Road**
City/Town	**Kolhapur**
State/UT	**Maharashtra**
Pincode	**416004**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Semi-urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Mrs. Shukrani C. Shinde**
Phone no/Alternate Phone no.	**02312535405**
Mobile no.	**9890031273**
Registered Email	**principalcncvcw@gmail.com**
Alternate Email	**jrhiremath@siberindia.edu.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.cncvcw.edu.in/uploads/general/AQAR%202017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.cncvcw.edu.in/pages/acaplans

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Period To
1	**A**	**85**	**2004**	**03-May-2004**	**02-May-2009**
2	**A**	**3.02**	**2010**	**28-Mar-2010**	**27-Mar-2015**
3	**B**	**2.79**	**2016**	**19-Feb-2016**	**18-Feb-2021**

6. Date of Establishment of IQAC	**02-Aug-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Food technology:Mrs. Shraddha Kulkarni, students : Ms. Rutuja Patil, Ms. Shilpa Patil, Ms. Sweta patil, Ms. Smita Potdar	Research Initiation Scheme	Shivaji University , Kolhapur	2019 180	10000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• **Three foreign languages French, German and Japanese and 229 students enrolled for the same. • Proposal of three new degree programmes i.e B.Sc. (Environment Science), B.Com.(Bank Management). and B.Com.(Business Management) was submitted to Govt. of Maharashtra and Shivaji University, Kolhapur for approval. • Alumni Association was registered on 16th April 2019. • NSS was initiated in the college from 2nd October 2018. • Preparation of Individual Teacher's academic plan was initiated from July 2018 for Self Assessment of teachers.**

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Development Committee	**03-Feb-2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**30-Jul-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Yes, College has adopted College Admin Management Software for : 1 . Student Admission Module : General Register with Students Image 2. Fees Module : Fees Receipt/ Duplicate Receipt. Student wise /Course wise Collection/Pending fees Instant SMS Alerts, Reminder Note/ Letter, Pending Alerts Facility, Student wise Fee Statement, Day Book Register 3. Certificate Module : Bonafide with Students Image, Character Certificate, Leaving Certificate, Clearance Certificate, No objection certificate 4. Payroll Module : Salary Register (Monthly/Yearly employee wise), Salary Certificate ,Bank Letter/Cheque Printing Facility, Pay slips, All type of Advance/ Deductions provision 5 . Biometric Time Attendance Device, LAN**

Based Portable Biometric Device, 1 Hour Battery Backup, 1000 Fingerprint Enrollment and 80,000 Transaction. 6 . Library Software : LIBSYS4 for Member entry barcoded library card printed and used ,Book entry – Book card, Barcode and Accession register, Book Issue and return – transition report OPAC 7. Tally for all accounting purpose 8. Dissemination of information through college website. 9. Students Online feedback system. 10. Use of social media for communication. 11. LAN networking for office and computer Labs

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being an affiliated college, curriculum is designed by the Board of Studies (BOS) , Shivaji University. The IQAC of the college is responsible for the development of Academic Calendar for implementation of the Curriculum, which clearly indicates 30 weeks dedicated for teaching and learning process, 12 weeks for admission & examination, general holidays, winter and summer vacation and other major sports and cultural activities defined in the beginning of the academic year. In addition to this, course wise and session wise teaching plan is displayed in the class room for information to all the students. For effective implementation of academic plan, college has constituted various functional committees at department level. For this purpose, departments take following steps. The head of the departments have arranged departmental meetings for planning the curriculum delivery with periodic review, online feedback from students at the end of each semester, parents feedback and review of previous year's results, workload distribution etc. Each department carries out wall paper display, theme display, model making, market survey and product survey which is a part of the curriculum as it helps to give more practical knowledge in their domain areas. Based on the market requirement and feedback from students and parents the changes required in the curriculum is suggested to the Board of studies of the Shivaji University . Workshop, Guest lectures, Seminars, Industry institute interaction help the students to make improvement in their technical knowledge and provide information about prevailing trends, technology, techniques used and how much more they have to gain knowledge and improve these skills in their own field. All the departments plan and organize study tour to their related industry, institutes, studios, historical monuments, museums to explore new and old ideas and avenues which help and enhance the knowledge of our students in respected fields of work. These visits are part of curriculum for which reports are made. Annual exhibition is also a part of syllabus for fashion designing students. All the students have to do display of the garments which are especially according to the theme and these displays or setting of display is a part of merchandising activity. Students of all the other departments also exhibit their work/product which is seen by thousands of visitors and appreciated which gives boost the careers and also enhances creative thinking of the students considering the business-oriented market. The products designed and developed by the students of various programmes are exhibited in the Annual exhibition normally scheduled in the

month of February. On an average 5000 people from various segment of the society visit this exhibition and students get an opportunity to market their product on commercial scale. Two library hours and sports per week for each class are embedded in the timetable. For ability enhancement in functional areas, number of add- on courses with foreign languages (French, German and Japanese) are included as a part of co-curricular activities. Announcement regarding commencement of each activity is made well in advance through notice, sms and email.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in foreign language		01/12/2018	120	These are ability enhancement courses to enhance employability and entrepreneurship in their functional areas.	add on course for skill development
Revit		01/09/2018	15	This course helped to generate employment opportunities and entrepreneurship amongst students of interior designing.	Enabled Students for developing 3D models in interior designing.
VFX (Visual Effects)		01/12/2018	45	This course helped to generate employment opportunities for multimedia students in film and media industry	Enabled students in terms of adding special effects to raw video recording data.
Internal Auditor training course FSMS ISO 22000:2018		12/03/2019	04	This training programme helped students of food technology to venture into a new field of	Food safety and Management system development for an organisation.

		food safety audit.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	384	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Taekwondo	15/07/2018	30
Heartfullness meditation for students	08/01/2019	335
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Food Technology & Management	56
BA	Dress Making & Fashion Coordination	54
BID	Interior Design	52
BA	Multimedia	15
PG Diploma	Nutrition & Dietetics	29
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?

(maximum 500 words)

Feedback Obtained
The feedback of the students is taken at the end of the each semester. The students feedback gives fair idea about the teaching in the class whether the teacher teaches in proper way and whether students understand the teaching. The students suggestions regarding the academics is also considered i.e. one of them was that they wanted to increase the number of computers and the wi-fi access. They also suggested for the increase in number of industrial machines and journals/magazines in the Library. Students also suggested additional time for market survey as it is important which needs to be considered for all the programmes. The alumni's suggestions were to modify the syllabus according to the demand of the market, as the students need to be updated regarding recent trends in food, Nutrition, fashion, interior and Multimedia. According to university rules our syllabus is updated every 3 years and necessary changes as suggested by the students are also incorporated in the curriculum. Alumni also suggested for more number of guest lectures to know about the working and requirement with respect to each profession and the working condition in the industries, amount of time period allotted to complete each and every activity in the industry. There was also a suggestion for soft skills training for facing the interview. The passed out students or the alumni of our college also gave a feedback of how useful our course is and what are new requirements of the industry to make necessary changes like more approaches towards forecasting of new trends and support required for the students to start up as entrepreneur in the world market. New technology to be made available at the students level and to increase the interaction with the industry and professionals to share their experiences. The alumni are also given a chance to share their experiences and the way the students should approach an industry or whether PG is required to get a better placement in the industry? One of the major demand from parents was to start Certificate Courses in Foreign Languages. In response to this demand three foreign languages such as German, French and Japanese were introduced during the academic year. They also demanded for more number of campus interview for the students and internship also to be given according to the choice of students. Accordingly at the end of the academic year eight campus interviews were organized by the college. There was also a demand to start a college bus from Ichalkaranji to Kolhapur. But considering the number of students travelling every day this demand was not fulfilled as it was not viable.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Food Technology & Management	60	174	60
BA	Dress Making & Fashion Coordnation	60	97	60
BID	Interior Design	60	108	60
BA	Multimedia	60	36	15
PG Diploma	Nutrition & Dietetics	30	41	30
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	599	30	31	1	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
25	25	12	11	0	4
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is conducted by respective departments. Objectives :- • To increase teacher student contact hours • To address the problems faced by slow learners • To encourage advance learners. • To prepare students to face the competitive world and challenges. Every academic year, on the first day, the individual department organizes orientation programme for the students of first year and explain the mentoring system. In this process all necessary information such as contact no., email of students, category are collected by department. Departments also maintain records of attendance (teacher wise), class tests, seminars etc. related to reviewing of students performance. Departmental teachers interact with students through individual meetings and social networking sites. The department organize parents teachers meeting to identify the problems faced by students and any other related issues. Outcome of mentoring system- • Improvement in teacher student relationship. • Students have participated in national, international, seminars, conferences and competitions. • They have also won prizes in poster presentation and quiz competition. • The students have been placed in different universities for higher studies. • Students have won gold medal in taekwondo. • Students have participated and successfully completed NSS camp.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
629	32	20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	25	0	32	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. A. R. Kulkarni	Principal	Vasundhara Gaurav

				Puraskar for 2019 from Kirloskar Vasundhara International Film Festival Award for contribution in creating awareness on Pollution Control of Panchaganaga River

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Continuous Internal Evaluation for various programmes is done on the basis of : • Unit wise Class tests • Market Survey • Seminar • Internship training in industries / hospitals/ Show rooms / Malls / studios • Research Project / Dissertation • Class and Home Assignments • Theme based displays • Viva voce • Quiz. The Marks obtained by the students are displayed on the notice board. In case of non-satisfactory performance by the students another chance is given to students to improve their internal marks. After assessment, answer books are given back to the students in the class for their verification on the assessment done by the concerned teachers. Before submitting final marks to Shivaji University signature of the students is taken as their consent and confirmation on their obtained internal marks. All the internal examination documents are maintained for a period of minimum three years. In addition the university has assigned the evaluation of exams at college level for semester I and Semester II under Central Assessment Program (CAP).

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to Shivaji university, Kolhapur. Examinations are conducted at the end of each semester by the affiliating university. Academic calendar is prepared by the college based on the date of commencement and end of term as declared by the Shivaji University. College informs the students about the university notices circulars related to the examinations from time to time through student notice board, departmental notice board, university website and also verbally by faculty members of the department. The students are also informed about the internal examinations well in advance by the department. 1. Academic calendar is a very useful document which contains important dates to guide the teachers and students. 2. Academic calendar provides important information about teaching dates, exam dates, co-curricular activity dates, extra-curricular activity dates. 3. Academic calendar is made pre-semester and is made available on college notice board. 4. Principal monitors that academic calendar is effectively followed by all departments 5. Academic calendar is prepared at college level by incorporating all the departmental activities. • Beginning of academic session, list of public

holidays • Last working day of semester, • Midterm exam schedule, Internal and external schedule • Annual Sports • Annual Gathering • End term theory, Practical Schedule • Preparatory leave / Remedial Classes • Vacation Schedule

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.cncvcw.edu.in/ftm/Outcome-of-the-Degree,
http://www.cncvcw.edu.in/dfc/Outcome-of-the-Degree,
http://www.cncvcw.edu.in/multimedia/Outcome-of-the-Degree,
http://www.cncvcw.edu.in/bid/Outcome-of-the-Degree

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
629	PG Diploma	Nutrition & Dietetics	29	21	72.41
450	BA	Multimedia	5	5	100
779	BID	Interior Design	52	45	86.54
1027	BA	Dress Making & Fashion Coordination	53	49	96.08
290	BSc	Food Technology & Management	56	53	94.64
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.cncvcw.edu.in/uploads/general/Student%20Satisfaction%20Survey%202018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	180	Lead college cluster, SUK	0.1	0.1
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	1600	12430

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Food Technology	1	1
National	Interior Design	4	1
National	Principal	1	1
International	Food Technology	2	1
International	Interior Design	4	1
International	Principal	5	1
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Interior Designing Department	6
Fashion Designing Department	5
Food Technology Department	3
Principal	5
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	10	1	15
Presented papers	9	16	0	0
Resource persons	1	2	0	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	Shivaji University	Tiranga Padayatra	3	50
NSS	Shivaji University	National Integration	0	2

NSS	Shivaji University	Camp - 2 Workshop on YuvaMahitiDoot	1	0
NSS	Shivaji University	Swacchatta Abhiyan	35	500
NSS	Shivaji University	NSS camp	3	50

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Bureau Veritas India Ltd. Pune	08/03/2018	Internal Audit Training Program on FSMS ISO 22000	44
Cadd Center, Kolhapur	22/08/2018	Training Program on Revit software	65
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
456500	396434

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBSYS4	Partially	Ref. 5.7.2	2007

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4380	2268261	442	214718	4822	2482979
Reference Books	759	1162349	6	13602	765	1175951
Journals	29	43750	0	0	29	43750
Others(specify)	6	7081	1	2125	7	9206

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	56	2	0	0	0	3	3	200	0
Added	16	0	0	0	0	1	0	0	0
Total	72	2	0	0	0	4	3	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">200 MBPS/ GBPS</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
15.4	13.61	2	1.8

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College has well defined Policy and Standard Operating Procedures (SOP) with regards to utilization of college infrastructure, laboratory, library, sports , computers, classrooms academic and support facilities. The policy has helped effective utilizationsof available resources to an optimum level and avoids delay and penalty while returning the items issued to students such as books, sport items etc. In science laboratory every instrument and every practical has SOP and protocol. This policy has helped in minimizing waste of time and substantially increased safety measures in the laboratory. Laboratroy assistants , staff members and students are trained on use of fire extinguishers in case of any emergency in the laboratories. Some of the other outcome of policy matter of college is given below : - Ergonomically furniture seating arrangement for teachers and students. - Facility for physically disabled: - The ramp is provided to the physically disabled students. W.C. is constructed in the existing utility. - Library Facility: Library Advisory Committee, its composition and significant initiatives have been implemented by the committee to render the library, student / user friendly. The Advisory Committee of the library is comprised of the Principal, librarian and Heads of all the departments. Learning needs are provided to the readers as per their requirement. The committee has initiated and carried out several activities such as - Announcement of latest arrivals. - Increasing the book loan facility from one to two books per student per week. - Provision of reprographic facility to cater to the needs of users. - Provision of internet facility and INFLIBNET facility to cater to learner needs. - Provision of UPS backup to library in case of power outage. - Provision of comfortable seating arrangement to provide ease while reading. - Increase in number of racks to accommodate increased number of books and volumes. • Purchase committee: College has constituted a purchase committee consisting of respective Heads of the department, Office superintendent and Principal to identify the needs of the each programme and process the same by calling the quotation for various requirement from the competent suppliers. Comparative statement is placed before the management for placing order. • Strict and transparent negotiations are involved with companies / vendors with the assessment of their market standings and repute. The service facilities after sales are assured. • For the library books order are placed through the different publications and the publisher are part of the procedure during the book exhibition for the institute. • Regular maintenance is been allotted for the smooth running of computer classrooms with the help of efficient personals of that field. • Sports material is been well maintained and kept in a continuous working state by the sports teacher and issued to students and faculties whenever required. • Laboratory equipment are regularly maintained / serviced by competent suppliers. College Development Committee (CDC) : The CDC approves all the

http://www.cncvcw.edu.in/pages/features

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personality Development	10/10/2018	19	College Level
Meditation for Students	04/01/2019	335	Heartfulness Meditation Kolhapur
Soft Skill Development	06/08/2018	180	College Level included in regular timetable for 3rd year students
Remedial Coaching	03/11/2018	11	College Level
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

| Azzura - Designer Menswear and Boutique, Kolhapur. IP - Websoft, Sterling Tower, Kolhapur. DreamZone, Sangli Venkateshwara Foods, Jaysingpur Functional Fitness Gym, Kolhapur Skill India Development Center, Islampur Katmandu Apparels Pvt. Ltd, 5 star | 31 | 17 | | 0 | 0 |

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Celebration of Environment Day	Institute	32
4th International Yoga Day	Institute	32
Celebration of Shahu Maharaj Jayanti	Institute	32
Teachers Day Celebration	Institute	207
Swachata Abhiyan Celebration of Gandhi Jayanti	Institute	629

Annual Sports	Institute	629
Annual Exhibition	Institute	629
Annual Gathering	Institute	629

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	1st prize in Design Collection and Garment Presentation at National Level Design Competition Fashion Flavour 2019	National	0	1	0	Shruthi Poddar Minal Poddar
2019	3rd prize in Design Collection and Garment Presentation at National Level Design Competition Fashion Flavour 2019	National	0	1	0	Danashree Ganagale
2019	1st prize in Sketching at National Level Design Competition Fashion Flavour 2019	National	0	1	0	Bhagyashree Durgekar
2019	2nd prize in Design Collection and	National	0	1	0	Amruta Deshmukh, Smita Ghodake,

	Garment Presentation at National Level Design Competition, VJTI Mumbai					Snehal Kulkarni, Bhavana Ramavat
2019	2nd prize in Design Collection and Garment Presentation at National Level Design Competition Fashionnova 2k19, DKTE, Ichalkaranji	National	0	1	0	Megha Nainwani & Harshada Gandhi
2019	1st prize in Art and Craft Exhibition (Painting) at National Level Symposium, Vibrant 2019, Sanjay Ghodawat University, Jaysingpur	National	0	1	0	Shruti Poddar
2019	2nd prize in Design Collection and Garment Presentation at National Level Design Competition, Darda Institute of Textile Engineering, Yavatmal	National	0	1	0	Vinita Ratan & Zeenat Mulla

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

From 2017-2018, the government has banned on student council election. So the student council was not formed in 2018-2019. In spite of that we have our students representing in the following committees: 1) College Development Committee 2) Internal Complaints Committee 3) Alumni Committee 4) Anti-Ragging Committee 5) Prevention, Prohibition, Redressal, Sexual Harassment Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

College has registered Alumni Association in the name of "Alumni Association College of Non- Conventional Vocational Courses for Women, Kolhapur" which has been duly registered under the Society's Registration Act 1860 (XXI of 1860). The Composition of Alumni Association is as follow: Sr. No. Name Status 1 Shukrani Chetan Shinde President 2 Archana Ramesh Patil Vice-President 3 Snehal Pranav Khandekar Secretary 4 Surabhi Narendra Kulkarni Treasurer 5 Archana Hindurao Patil Member 6 Chandrika Viraj Shinde Member 7 Ritu Patelsing Choudhary Member ALUMNI ASSOCIATION OF COLLEGE OF NON-CONVENTIONAL VOCATIONAL COURSES FOR WOMEN CNCVCW KOLHAPUR has been one such source and inspiration for all the students who have passed out from this campus. Not only does the academic rigor followed in the college, but also the values imparted, practiced and seen in this very serene campus, makes the alumni come back to its alma mater. Since academic year 2011-12, 4th Day of February has been celebrated as alumni day which allowed the alumni to connect with old friends and remember the good old college days. This alumni meet also helps in getting internships, placements and suggestions on curriculum. The aims and objectives of the association are: 1. Keep roaster of all Alumni of college and their pertinent data 2. Maintain the updated and current information of all Alumni. 3. Promote a sustained sense of belonging to the Alma Mater among the Alumni by being regular contact with them. 4. Provide and disseminate information regarding their Alma mater, its graduates, faculties and students to the Alumni. 5. Foster the spirit of sisterhood among the alumni of the college. 6. Help to empower women community through entrepreneurship development. 7. Institute of any type of scholarships to the outstanding students of various disciplines of CNCVCW. 8. Provide assistance to current students regarding placement and internship. 9. Raise funds for various welfare and other schemes in the College as approved by the Association. 10. Provide valuable feedback on existing curriculum and suggestions for curriculum development. 11. Provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues of the day by organizing and coordinating reunion activities of the Alumni look after the general interesting of the Alumni of the college. 12. Bring out publication for the fulfillment of the objectives of the Association. 13. Arrange social and cultural functions, and 14. Perform all other acts in furtherance of the objectives of the Association.

5.4.2 – No. of enrolled Alumni:

225

5.4.3 – Alumni contribution during the year (in Rupees) :

112500

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association was registered on 16th April 2019. So, no Alumni Association

meeting was conducted during this academic year. However college has Alumni Committee which meets twice a year to discuss on curriculum, placement and institute industry interaction.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College management strongly believes in the participative management for over all development of the college. At the beginning of each Academic year different committees and sub committees are formed as per the requirement of Shivaji University guidelines. Number of committees are also functioning at departmental level. Principal of the College has constituted 35 committees for planning and implementation of all academic programmes. Policy formulation with respect to academics is decided by the IQAC of the college. Two decentralized practices and participative management is involved in the working of college. Just to name two are : 1. Admission Committee: Principal of the college constituted Admission Committee under the Chairmanship of respective heads of the department and all the faculty members as members of the Admission Committee. • Admission to the programmes is purely based on merit. • The intake capacity of B.Sc.(FTM), B.A(DMFC), B.I.D and BMM is 60 and that of PGDND programme is 30. • Govt. rules and regulations in respect of reservation policy is strictly followed while giving admission to the students. • The advertisement appeared in the local newspaper Sakal dated 30/5/18 and Maharashtra Times Dated 4/6/18 • Admission committee looks after smooth conduct of admission process in respect of scrutinizing applications, conduct of entrance and final preparation of merit list. Selection Process - • The personal interview was conducted on 13th and 14th June 2018 • For UG programs following points were taken into consideration for merit list i. 50 percent weightage to 12th marks ii. 50 percent weightage to personal interview that was aimed to judge student's knowledge in core subject, communication skills and overall attitude. • For PG program it was decided to consider the aggregate marks of UG and prepare merit list and preference to be given to the students from the same field. • Merit list was displayed on 18th June on College notice board and website. • Last date of taking admission was 19th June to 25th June 2018. • The waiting list was displayed on 26th June and last date for taking admission was 30th June 2018. Admission Cancellation Process – • Rules and regulations with respect to cancellation of admission are strictly followed as per the guidelines given by the University. Note: Entire admission process is controlled by the decentralize process by the respective department. 2. Examination Committee: Examination committee is constituted with Mrs. Archana Patil as a Coordinator with representative from each department. This committee is responsible for conducting Semester end examination. Examination Process – • Communicating timetable to students through notice board, website and sms. • Organizing training program for junior and senior supervisors to explain the supervision process. • Display of seating arrangement block wise. • Allocating blocks for each supervisor. • Downloading of Question Papers sent by Shivaji University through Secured Remote Paper Delivery (SRPD). • Conduct of examination as per the schedule given by Shivaji University. • Collecting of answer sheets from junior supervisors. • Sealing of the answer books with proper seal of college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):	
Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Physical infrastructure classrooms were upgraded. I . Fashion Department Lab Equipment : • Industrial sewing Machines single needed - 15 • Body forms /Mannequins Female -12 • Body forms /Mannequins Male- 3 II. Computer lab 14 computers were added. III. In library four racks were added (for purpose of book keeping.) IV. Dept.of Multimedia :computers, furniture for same -30 V. Dept.of Food Tehnology: DLP- 2. VI. Xerox machines for Examination Section -1. VI. CCTV Camera for all campus -16.
Curriculum Development	As Per University Norms, 3 year degree programme of B.I.D is Changed to 4 years and 4years degree programme of multimedia is changed to 3 years. In order to support the curriculum number of add-on courses and short term courses are included as co-curriculum. This has benefited 384 students in the college. To make the theoretical concepts clear, field work and industry visits are regularly organized on class wise basis.
Teaching and Learning	• Well developed teaching plan indicating session wise topic being covered. • Details of continuous internal evaluation system is displayed on notice board of each class room to make it clear to the students. • Along with class room teaching, group discussion and debates on the theme of the paper are regularly organized. • Use of ICT in teaching. • All the department's teaching is done for a period Of 180 Days. • Weekly Library periods for each department was included in Time Table . • Certificate Courses in foreign Languages, VFX, Revit and Food Safety Management System Audit.
Examination and Evaluation	Semester end examinations are conducted by the university and internal examinations at college level. Shivaji University sends the circular of draft timetable to confirm the date, title of the paper and subject code. On confirmation from our side, final timetable is given by Shivaji University which is made available to students through notice board, website and sms. Theory and Practical exams are

	conducted as per University schedule and sealed answer sheets are sent to university for evaluation under Central Assessment Program (CAP). Continuous Internal Evaluation System based on class tests, assignments, seminars etc. is done internally at department level.
Research and Development	Teachers are motivated by giving incentives and appreciation for publishing their articles in peer reviewed journals and UGC care list journals. For capacity building teachers are deputed for training and FDP programs. Lead college Scheme under Shivaji Unviersity fostering inter-institutional co-operation for overall development of the basic principle behind the concept of the 'Lead College'. The concept is based on the belief, "Efforts of each and welfare of all". Research Sensitization Scheme under this scheme of Shivaji University, Kolhapur – Research Promotion Activity, a project entitled "Formulation and Evaluation Of Savory Biscuits Incorporated With Jamun Seed Powder" was sanctioned.
Human Resource Management	1. Participation of Faculty members in conferences, workshops 2. Deputation of Faculty members for training on entrepreneurship development. 3. Wallpaper display, poster presentation and design competitions amongst student. 4. Each faculty member gives his/her academic plan at the beginning of the academic year and self-appraisal of the same is done at the end of each academic year.
Industry Interaction / Collaboration	• Industry Institute Interaction was organized by the Department of Fashion Design, Food Technology, Interior Design and Multimedia with an objective of bringing professionalism and employability of the students by imparting updated knowledge. • College has made collaboration with professional agencies in the form of Memorandum of Understanding (MoU) with Bureau Veritas, India Pvt. Ltd. Pune and CADD Centre, Kolhapur. Under these MoU Internal Audit Training Program on Food Safety and Management System (FSMS) – ISO 22000 was organized and 44 students successfully completed Internal Audit Training Program and 65 students completed training on 3D Max from CADD Centre.

Admission of Students	• Admission to B.Sc. (FTM), B.A. (DMFC), B.I.D., B.A. (MM) and PGDND was given purely based on merit. • Govt. rules and regulations in respect of reservation policy is strictly followed while giving admission to the students. • Admission committee is constituted at department level for smooth conduction of admission process in respect of scrutinizing applications, conduct of entrance/personal interview and final preparation of merit list.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Academic Calendar depicting all the curricular – co-curricular and extra-curricular activities and details of holidays are displayed before the commencement of academic year. The college regularly updates and maintains the college website. All the activities like admission notification, activities and events, photographs, faculty data are regularly displayed on the college website. Department wise profile is also created in which all the information related to the programs is displayed.
Administration	The college has adopted College Admin Management Software. The college has biometrics for all teaching and non – teaching staff, to maintain attendance record. Information of students like attendance updates are made available to parents through mobile SMS.
Finance and Accounts	The college uses college management application system to maintain all financial records. Budgeting and accounting is done on Tally ERP 9. Payment of fees can also be done through HDFC swap machine. Most of the accounts documentations are digitally maintained.
Student Admission and Support	Computerized admission database is maintained and displayed on the college website. Semester wise feedback from each of the registered student is obtained online and maintained in college database system. Question papers of at least three previous years are available on college website.
Examination	Due to application of effective e-governance mechanism, all the students are benefitted. Implementation of

	Secured Remote Paper Delivery (SRPD) System for Question paper downloading is adopted as per the university guidelines and feeding of internal external marks of all the programs is done through online university portal to avoid unfair and improper practices. Regular students of the college can see their results declared by University through online mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mrs.Jyoti Hiremath	International Conference on Multidisciplinary Approach towards Sustainable Development (Anusandhan 2019)	-	1350
2019	Mrs.Shukrani Shinde	National Seminar on "Significance of Core values and Benchmarking in Assessment and Accreditation of NAAC	-	800
2019	Mrs.Jyoti Hiremath	National Seminar on "Significance of Core values and Benchmarking in Assessment and Accreditation of NAAC	-	800
2019	Ms.Rajasee Nimbalkar	International conference	-	1770
2019	Mrs.Shraddha Kulkarni	8th International Food Convention, CSIR-CFTRI, Mysore, India	-	1770
2019	Mrs.Shweta Patil	8th International	-	1770

2019	Mrs.Snehal Khandekar	8th International Food Convention, CSIR-CFTRI, Mysore, India	-	1770
2019	Mr.Kuldeep Ghorpade	8th International Food Convention, CSIR-CFTRI, Mysore, India	-	2500
2019	Mrs.Nishat Haveri	International conference on Digital Economy and its impact on Business and Industry	-	1500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme on Research Methodology	27	31/12/2018	05/01/2019	6
One day Orientation Programme on Learning Management System –MOODLE	23	06/12/2018	06/12/2018	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	26	2	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Soft loan for housing finance, purchase of vehicles and education etc. is made available through Late Dr. A. D. Shinde CSIBER Employees Cooperative Credit Society, Medical Leave, Maternity Leave, Accommodation facility for staff	Soft loan for housing finance, purchase of vehicles and education etc. is made available through Late Dr. A. D. Shinde CSIBER Employees Cooperative Credit Society, Medical Leave, Maternity Leave, Accommodation facility for staff	Assistance to Bank loan facility, Counselling for Career, Counselling for Stress Management

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Internal Audit was done by CSIBER Trust for the accounting year 2018-19 of College of Non-Conventional Vocational courses for Women, Kolhapur as on 31st March 2019 and also the Income and Expenditure Account and Receipt Payment Account for the period 01/04/2018 to 31/03/2019 is done. The base of audit is in accordance with auditing standards generally accepted in India. An audit includes examining from Auditor, on a test basis, evidence supporting the amount and disclosure in the financial statements. After the internal audit the check points are reviewed and rectified for the external audit. An auditor also checks and verifies the following reports:- a) Books of Accounts kept with us including of each segment. b) An auditor verified by method of Accounting followed is of accrual basis of every segment. c) An audit includes all the Trust information and transfer transaction which were necessary for the purpose of audit. Kinds of checks exercised: 1) Vouchers 2) Book Accounts 3) Bank statements Internal Audit is done on monthly basis at college level and external audit is done twice a year. Based on external audit Balance Sheet is finalized and submitted for Income Tax Returns.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

19145310

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

| Academic | Yes | CSIBER Management | Yes | College |
| Administrative | Yes | CSIBER Management | Yes | College |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Conducted Parent - Teacher Association meet for planning academic activities: 1) Foreign Languages and short term courses were initiated as an outcome of PTA Association meeting. 2) Library hours made compulsory as a part of the timetable. 3) As per the suggestion made in PTA meeting students monthly attendance is sent to parents through sms .

6.5.3 – Development programmes for support staff (at least three)

1) Basic Computer Training for support staff 2) Support staff are encouraged to upgrade qualification from Open Universities 3) Stress Management workshop for support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nomenclature of degrees offered were modified as per specification by the UGC - Value added, Skill Oriented and Certificate courses were initiated - Campus placements was strengthened - For the overall development of students sports is included in the timetable - Proposals submitted for introducing three new degree programmes - MoUs and Collaborations initiated - Number of titles and books increased in the college library - Alumni Association was registered - Placement Brochure prepared and e-brochures sent to respective industries

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Guest lecture on Polycystic Ovarian Syndrome (PCOS) by Dr. Simin Bavdekar	07/09/2018	08/09/2018	471	0

Guest lecture on Adolescent Health and Prevalence of Anemia amongst adolescents by Dr. Sonal Walawalkar	10/01/2019	10/01/2019	198	0
Taekwondo Training for Self Defence	14/07/2018	15/08/2018	30	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar energy is a better option for conventional energy resources such as coal and available for nearly nine months a year. It helps to reduce the emission of Carbon dioxide from coal. The CSIBER trust has installed solar panels with 135 KWH. CNCVCW College has 20 KWH electricity requirements. The solar system with 15 KWH capacities is installed on the terrace of College of Non-Conventional Vocational Courses for Women. For this, net metering system is introduced, where direct current generated by solar energy is converted to alternating current transferred to MSEB. It helps to reduce the carbon footprint and thus very beneficial as alternative energy initiative. In the entire college high energy consuming tube lights are replaced by low energy consuming LED bulbs. More than 80 percent of the energy requirement is met through solar energy.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students on Code of Ethics and Conduct	21/07/2018	College has a Code of Conduct handbook prepared for students, teaching and non-teaching staff. At the beginning of the academic year Code of Conduct for student is explained in detail in Parents Meet as well as in the class room by the respective Heads of the department. Code of Conduct is also displayed on College Notice Board and also college website. Discipline Committee is constituted for overall monitoring and implementation of Code of Conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• An event on the topic Beat Plastic Pollution was organised in the college on 15th August, 2018. The main objectives were to provide sustainable solution to plastic and create awareness among students about plastic pollution. • In order to focus on renewable sources of energy production, solar panels are installed on terrace of college building with capacity of 15 KWH, which fulfills around 80 percent energy requirement of college. • Tobacco smoking, chewing of pan masala and gutakha is prohibited in the college campus. Health hazards caused due to tobacco smoking, chewing pan are highlighted. • Tree plantation was organised by the college on 2nd October, 2018 the occasion of birth anniversary of Mahatma Gandhi. • A new tradition of watering a sapling was initiated this year, while inaugurating any event or programme.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices I 1. TITLE OF THE PRACTICE Add-on courses 2. THE CONTEXT: Prevailing system of higher education in the region focuses mainly on academic aspects and performance at the expense of other innate talents in the students. Being an affiliated college curriculum is designed by the parent university. It's very difficult to change the syllabus frequently. The present education system is student centric and need to be focused on their employability. There is a dynamic change in the requirement of recruiters which may not be 100 percent met through the existing curriculum. Therefore, there is a need for introduction of add-on courses to bridge this gap to make our students more employable and develop entrepreneurship skills. So, add-on courses enable the teacher to act like motivator to the students gain maximum academic benefit. OBJECTIVES OF THE PRACTICE In line with the institutional vision add-on courses

is been adopted as a best practice by the institution with the following objectives: - Make our students more employable and develop entrepreneurship skills. - Project an institution that moulds and provides all round development in the student's educational phase. - Develop holistic academic growth along with social and professional development. 3. THE PRACTICE: During this academic year college has introduced six add-on courses including three foreign languages (French, German, Japanese) and three add-on courses in respective functional areas. Depending upon the course requirement, content of the course is developed with a weightage of 2 to 4 credits (one credit 15 contact hours). For developing the course content committee of experts with head of the departments as a chairman is appointed by Principal. The guidelines of add-on courses are charted by Principal in consultation with the management which is included in the annual academic calendar. The various activities conducted are highlighted as follows: Assessment of performance: Motivating students to participate in form of oral, theoretical, practical and site experiences in the time schedule framed for the course. Organizing competition: These competitions are organized with the intent of knowledge dissimilation to develop effective language skills to enable simultaneous improvement in academics. Organizing field visits: These activities are conducted to enable students to appreciate and link actual class room teaching with practical working. Awarding Certificate: Certificates are awarded to students on successful completion of course. 4. OBSTACLES FACED IF ANY AND STRATEGIES ADOPTED TO OVER COME THEM: The tight schedule involved in the University Laid-down semester system is a major obstacle faced by the college. Strategy Adopted: To overcome time constraints, the college drafts an Annual Academic Calendar incorporating all academic as well as add-on courses framework with effective time management and to ensure success of the programme. Such add-on courses activities are slotted keeping in mind that the normal class routines are not affected. The college has been able to cope the issues of time factor due to the effective participation and cooperation from the students as well as the management. 5. IMPACT OF THE PRACTICE: The positive outcome of the practice can be highlighted as: • Healthy Participation of the students. • An increase in the confidence level of the students as they are exposed to new and important aspects of their respective curriculum courses. • Such activities as framed for short term generates interest and curiosity among the students to show their personal skills. • Improvement in the personality and confidence level and also teamwork culture is developed among the students. 6. RESOURCE REQUIRED: • Professional personals are required to impart their inputs. • Field personals are also required to impart practical knowledge. Best Practices II Title of Practice: Beat Plastic The context that required the initiation of the practice: The biggest change in the last several years is the strong move towards eco-friendly surrounding. It's becoming more and more common to see shoppers using their own cloth tote when they go shopping. Stores are beginning to pose the question, "Do you need a bag?" And many countries and companies around the world are looking to reduce their plastic use by taxing or banning plastic bags altogether. Plastic is one of the major threat to environment. It is found that on and average about 500 gm of solid waste is generated per person per day. Amongst this solid waste plastic is totally non-biodegradable and remains in environment for thousands of years. On the eve of World Environment Day United Nations declared the theme for 2018 as "Beat Plastic Pollution". In line with this statement college has taken at most care to make it plastic free by educating students on it's adverse impact on environment and also providing a solution by making available cotton bags. Objective of the practice: • To educate and encourage the students about beat plastic pollution. • Resource conservation and energy conservation. • Sustainable use of natural resources. • Use of recycled resources. • Simplified waste management. Obstacles faced if any: Initially it was a big challenge to change the mind-set of the people to use cotton bags instead of routinely used plastic bags. The other obstacle is the existing curriculum

which challenges the time constraints for such additional activities. Strategies adopted to overcome them: Awareness was created regarding the beat plastic pollution and hazards of non-biodegradable waste by providing alternate ecofriendly method. Additional time slot was allotted to accommodate such activities during the process and framing of the academic calendar. Impact of the practice: The outcome of this practice has made the students, staff and stake holders aware of the environmental impact. Cloth bags are better than plastic bags for many reasons, but two of the biggest reasons are: Cloth bags are reusable, decreasing the need to use more materials for single-use production and Cloth bags reduce plastic use and there by plastic pollution. Technically it takes much less energy and resources to produce a reusable bag. The advantages of cloth bags are also compounded by their environmental impact. Many reusable cloth bags are now being made from recycled materials. These recycled, reusable bags are taking otherwise discarded plastic waste and producing long lasting, durable cloth bags that can be used for years to come. Cloth bags, because of their reusable nature, help reduce the amount of single use plastic bags being used and inadvertently discarded into the environment. One of the most impactful steps we can take as individuals is to reduce our use of single plastics and substituting disposable bags with reusable cloth bags. Cloth bags are also multipurpose, which means that you could reduce your plastic use in many areas of your life. They are economical, more sustainable, and might just give you the peace of mind that you're preventing plastic pollution with every use. Department of Fashion Designing has initiated this best practice of making cotton shopping bags by using waste generated during the cutting process of fabric. During this academic year, about 2000 shopping bags in various sizes out of the stitching waste were made by the students and distributed free of cost to the public at large. Resources required: As we are running a fashion Designing department we have major wastage of fabric during the cutting process. This waste can impact the environment resources. So this waste material is appropriately and skill fully reused for making the bags which generates economic additional support to the students and also fulfills the social cause. Lowest resources are required for this like Cotton Fabric, cotton bags can be made from organic cotton, recycled cotton (reclaimed cotton scrap) or traditional cotton, Sewing machines for stitching.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.cncvcw.edu.in/pages/Best-Practices

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

College of Non-Conventional vocational Courses for Women, Kolhapur is the first college of its kind under Shivaji University imparting non-conventional vocational training to girl students with the objective of women empowerment since 1994. The Government of India and the State Government have passed different legislation for the achievement of equal rights to the women and proper education to the women. In spite of these efforts of the Government very little has been achieved in respect of women education, training and their employment. Priority has been given to education for women in the new education policy. The planning process in India intends to strengthen the contribution of women in economic development. Liberal education could not fully explore this latent course for development. The non-conventional programmes started by this college to ensure higher participation of women, as one step closer in the task of national development and re-construction from the Kolhapur region. These professional and vocational programmes are helping the girl students to take up multi dimensional role in the changing economic world, where new opportunities

are made available to them. This college has constantly tried to bring the ladies to the expectations of the Modern World, with values, skills and specific knowledge, by undergoing the professional and vocational training and education. The girl students will raise their socio economic status in the society by becoming self supporting. By implementing the national policy of the Government of "Make in India" will not only provide good services to society, but also will create millions of jobs. If one looks at the history of the Institute the vision of our founder, one will realize that we are far ahead of other contemporary colleges in creating new opportunities and business avenues endeavoring to support these national causes for development.

Provide the weblink of the institution
http://www.cncvcw.edu.in

8.Future Plans of Actions for Next Academic Year

• To organize National Seminars and FDPs • Introduction of add on courses with continuation of earlier one Add-on Certificate Course in 1) Aari Work 2) Jewellery Designing 3) Hand Embroidery 4) Photoshop 5) Bamboo Handicraft 6) Business Planning Project Management 7) Obesity Weight Management 8) Catering Technology IIT Bombay ST MOOC'S Software Training Programme : i. Basic Software skills and office Automation ii. Multi Media / Drawing iii. Learning Management System • Introduction to MOODLE from academic year 2019-20 • To have the academic collaboration and MoUs with Academic Institutions / NGOs • Academic Audit to be conducted at the end of academic year 2019-20. • Semester wise feedback be taken from students, parents, alumni and employer of students. • Social Outreach Programmes to be strengthened.